

Appendix

Action	Date	Status	Comments
Medium term	(April 2018 - March 2019)	Update	December 2018
Submission of Local Plan (1.1/1.2/1.3/1.4)	October 2018	A	Revision to Local Plan timetable as a result of concerns of Highways England. Revised timetable to be agreed as part of a new Local Development Scheme early 2019
Preparation of supplementary guidance on strategic sites (2.2/2.4)	March 2019	N/A	Review Autumn 2018. As part of a new PPA process look for the development industry to fund collaborative work to ensure the new strategic sites are developed in an appropriate and sustainable way
Delivery of a customer-focused service with locally driven quality measures (5.1/5.3/5.4)	September 2018	G	Ongoing – milestones to be agreed
Delivery of a Service Financial Plan (6.1-6.4)	October 2018	A	Later – milestones to be agreed
Preparation and implementation of a resource management plan (7.2/7.3/7.5/7.6)	November 2018	G	Later – milestones to be agreed
Preparation and implementation of a process management guidance note for officers and members (8.2/8.3/8.6)	December 2018	G	To follow
Review officer/member working relationships in general and at committees in particular (9.4/9.5/9.7/9.8/9.10)	May 2018	G	Implemented changes to the Chiltern Planning Committee with a 6pm start. Chair of the Chiltern Planning Committee to have a dialogue with Dr Stefan Kruczkowski (Urban Design) about design matters
Delivery of an efficient and customer-focused enforcement service (10.2-10.6) following approval of the Local Enforcement Plan (10.1)	June 2018	G	Local Enforcement Plan approved New Enforcement Manager started 17 th September 2018 New scheme of delegation for enforcement matters approved First POCA case – Bubbles Car Wash New Enforcement Updates sheet for Portfolio Holders

Action	Date	Status	Comments
Long term	(April 2019- March 2020)	Status	Update September 2018
Preparation of general supplementary design guidance (2.1/2.3) and measures to assess the effectiveness of approved schemes (2.5)	October 2019	G	Looking to improve design quality by different methods Introduction of Design Review Panel – first review 4 th September 2018 Implementation of a review of a Design Champion to assess and advice Implement new Design Policies in the Local Plan 2036 which will then shape the scope of any Design SPD Implement a process for reviewing Conservation Area Appraisals – appoint external consultants Publish Technical Advice Notes to advise applicant on Design Matters – eg Shop Fronts
The implementation of an approved agent scheme (3.6)	April 2019	G	To follow
Publication of the direct and indirect effects of the operation of the Planning Service as part of an updated Financial Plan (6.3)	October 2019	G	Later – milestones to be agreed
Members playing an active part in Service planning and strategic budget decisions (9.6)	Largely on-going. Review in April 2019	G	Largely on-going Review in April 2019
Preparation and publication of protocol for pursuit of enforcement cases through the Proceeds of Crime Act (10.7/10.8)	April 2019	G	To follow

Status: R – Red; A – Amber; G - Green

RAG:

Green - Work will progress as planned, due date will be met or if the due date has been revised it will not affect the project critical path or a dependent project phase.

Amber - Due date has or will possibly be missed and this may affect the project critical path or a dependent project phase, or an issue has arisen that may affect this project or a dependent project phase.

Red - Due date has or will imminently be missed and this will affect the project critical path or a dependent project, or an issue has arisen that will negatively impact this project or a dependent project phase.

Revised Date:

The date shown must be reviewed to ensure it is in line with your latest forecast